



## Student's Internship Visa

**All applicants must produce a valid passport (persons without a residence status in Hong Kong cannot apply).**

Processing takes at least **5 weeks upon submission of complete documents**. It is recommended that **at no time a flight ticket** should be purchased until the visa has been granted.

It is the applicant's responsibility to ensure that his/her application is submitted on time. The fee for the processing of the visa application of an adult is the equivalent of **Euro 75.00** and has to be **paid in HKD in cash**.

This information is not a concluding list of documents. Further documentation can at any time be requested by the Consulate General or provided by the applicant.

**All documents shall be submitted in English or translated into English or German by a translation company if they are written in other languages.**

<b>2 identical sets of documents have to be submitted. Originals will be handed back to applicant after examination.</b>	Incl./miss
<b>Agreement</b> by the International Placement Services (ZAV). Original + 2 copies Before applying for a Student's Internship Visa, please ensure that you have the agreement by ZAV. The agreement has to be applied for by your future employer. <b>It is not possible to grant the visa without the agreement!</b> For further information, please check the website of the <b>International Placement Services (ZAV)</b> : <a href="http://www.arbeitsagentur.de/download-center#1478810593183">www.arbeitsagentur.de/download-center#1478810593183</a> (in German)	<input type="checkbox"/> <input type="checkbox"/>
2 duly completed visa application forms + declaration of genuineness of documents submitted (please ensure that you sign the forms)	<input type="checkbox"/> <input type="checkbox"/>
Passport valid of at least 3 months, longer than the intended stay, at least 2 free pages and not older than 10 years. 2 copies of photo page and pages with visas, stamps etc. required!	<input type="checkbox"/> <input type="checkbox"/>
3 recent passport photographs according to biometric specifications	<input type="checkbox"/> <input type="checkbox"/>
Curriculum vitae, degree certificate and/or proof of current studies + 2 copies	<input type="checkbox"/> <input type="checkbox"/>
Internship contract with the German employer (original + 2 copies)	<input type="checkbox"/> <input type="checkbox"/>
Curriculum vitae + 2 copies	<input type="checkbox"/> <input type="checkbox"/>
Financial proof with a minimum of Euro 752,00 per month by one of the following: <ul style="list-style-type: none"> <li>• Applicant's own bank statements for the last 3 months; or</li> <li>• A <b>blocked account</b> ("Sperrkonto") at a German bank showing a minimum amount according to the duration of your intended stay (withdrawal limit of Euro 752,00 per month). You have to open the blocked account directly with the bank. For bank information please visit the Federal Foreign Office's website: <a href="http://www.auswaertiges-amt.de/de/einreiseundaufenthalt/02-lernen-und-arbeiten/02_Lernen_und_Arbeiten">www.auswaertiges-amt.de/de/einreiseundaufenthalt/02-lernen-und-arbeiten/02_Lernen_und_Arbeiten</a>; or</li> <li>• Proof of scholarship; or</li> <li>• Financial obligation, according to Paragraphs §§66, 68 of the Aliens Act, from a resident of Germany or from one of the applicant's parents for the duration of the applicant's stay in Germany, <b>explicitly mentioning the purpose of "Studium"</b>. The parent has to <b>be present in person</b> at the Consulate General to fill out a financial obligation form. Also, (1) the parent's passport or ID card, (2) bank statements for the <b>last 3 months</b>, and (3) the applicant's birth certificate are required in original and with 2 copies. A fee of Euro 20.00 needs to be paid in HKD.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>

Please note: Each visa application is reviewed individually. Therefore, the requested documents might vary. The Consulate General reserves the right to ask for additional documents at all times. Besides, the submission of the above mentioned documents does not guarantee the issue of a visa (in time). Submission of an incomplete set of documents will lead to a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered. There is no legal right for visas and there is no urgent/express visa! This fact sheet is regularly updated but makes no claim to be complete.