



SCHENGEN VISA / BUSINESS

All applicants must produce a valid passport with re-entry permit. Persons without a resident status in Hong Kong cannot apply.

Please submit the documents listed below in according order, in original as well as one complete set of copies during your appointment. Originals will be returned after examination. Copies will not be made by Consulate General staff:

- Fully completed and signed [application form](#)
- [Declaration of genuineness of submitted documents](#)
- Passport, which is valid for at least three months after leaving the Schengen area, which was issued in the last ten years and with at least two free pages (copy of photo page and pages with visas, stamps, etc. required)
- Two recent passport photos according to biometric specifications
- Hong Kong stay permit valid for at least one month after the expiry date of the requested Schengen visa or a Hong Kong permanent identity card
- Proof of flight reservations for a round-trip
- Company guarantee letter with bank endorsement / Company Register
- Statements of your bank account of the last three months
- Invitation from your business partner in Germany specifying the purpose and duration of your trip (if applicable: a formal obligation letter from the aliens authorities signed by the German business partner “Verpflichtungserklärung”)
- Proof of accommodation: e.g. confirmed hotel reservation for each day of your stay in the Schengen area including name and full address of the hotel
- Proof of travel medical insurance with a minimum coverage of EUR 30,000 which is valid in all Schengen member countries for the duration of your stay
- Reservation at a designated quarantine hotel according to the Hong Kong regulation

Processing takes approx. 5 - 10 working days upon submission of complete documents. The visa application can be submitted at the earliest six months prior to the planned trip. Please be aware of our online appointment system.

Visa application fees:

80 EUR in cash in HKD. The exact amount in HKD depends on the exchange rate

Please note: Each visa application is reviewed individually. Therefore, the requested documents might vary. The Consulate General reserves the right to ask for additional documents at all times. Besides, the submission of the above mentioned documents does not guarantee the issue of a visa (in time). Submission of an incomplete application may lead to a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered.