



## EMPLOYMENT VISA / PAID INTERNSHIP VISA

If you intend to work in Germany or attend a paid internship (for longer than 90 days), you are required to obtain a residence permit in the form of a visa.

All applicants must produce a valid passport. Persons without a resident status in Hong Kong cannot apply.

Please submit the documents listed below in according order in original and two copies each (copies distributed into two sets). Originals will be returned after examination. Copies will not be made by Consulate General staff:

- Fully completed and signed [visa application forms](#)
- [Declaration of genuineness of submitted documents](#)
- Passport, which is valid for at least six months, which was issued in the last ten years and with at least two free pages (copy of photo page and pages with visas, stamps, etc. required)
- **Three** recent passport photos according to biometric specifications
- Work contract or internship contract
- Pre-approval of the [Federal Employment Agency](#) (“Bundesagentur für Arbeit”), if applicable
- Proof of University qualification (German or otherwise equivalent university degree)
- Curriculum vitae of professional career, specifying the certificates, diplomas, etc.
- Proof of accommodation / rental agreement
- Proof of health insurance cover with a minimum coverage of EUR 30,000 (e. g. travel health insurance valid from the time of entry into Germany until start of employment)

Processing time can take **2 to 3 months**. The Consulate General forwards the application to the competent aliens authorities in Germany and does not have any influence on the processing time. It is recommended to purchase a **flight ticket only once the visa has been granted**. Please refrain from requesting visa status update within the two months period after submission. The applicant will be notified promptly upon completion of the processing.

**Visa application fees:**

**75 EUR**, in cash in HKD. The exact amount in HKD depends on the exchange rate.

Please note: Each visa application is reviewed individually. Therefore, the requested documents might vary. The submission of the above mentioned documents does not guarantee the issue of a visa (in time). The Consulate General reserves the right to ask for additional documents at any time. Submission of an incomplete set of documentation may lead to a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered.