



## School attendance Visa

A school attendance visa is the right choice if you wish to attend a recognized school in Germany from the 9<sup>th</sup> grade onwards.

### General Information

#### For minor applicants:

Both legal guardians have to accompany their child to the interview and sign the application.

If only one guardian is present, a signed consent letter verified by a German mission from the other guardian is required.

If application is filed by a single parent the court decision on sole care and custody or certificate of death of parent have to be submitted.

- The application can be submitted at the earliest 6 months before the planned entry.
- The processing time can take up to several months.
- Documents that are not issued in German or English must be submitted together with a translation.
- The Consulate General reserves the right to request further documentation.

## Checklist

Please submit the documents listed below in according order in original and one copy each.

Originals will be returned after examination.

Copies will not be made by Consulate General staff. Please do not staple the documents.

- Fully completed and signed [visa application form](#) (no copy required)
- [Declaration of genuineness of submitted documents](#) (no copy required)
- Passport, which is valid for at least six months, which was issued in the last ten years and with at least two free pages (copy of photo page and pages with visas, stamps, etc. required)
- Proof of residency in Hong Kong
  - Hong Kong stay permit and a Hong Kong Identity Card or
  - Hong Kong Permanent Identity Card (only applicable for non Hong Kong passport holders)
- Two passport photos according to [biometric specifications](#) (not older than 3 months)
- Birth certificate with apostille if born in Hong Kong or legalisation if applicable\*
- Passport copies and marriage certificate\* of the legal guardians if applicable
- If applicable additional documents regarding custody, see general information above
- Admission letter from the school in Germany, stating
  - grade level
  - type of school
  - the school fee
  - required language and proof of sufficient language skills if applicable
- School contract signed by both parties

➔ additional documents on page 2



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| <input type="checkbox"/> Financial proof <ul style="list-style-type: none"><li>- confirmation from the school that the school fees for the first year have been paid or</li><li>- blocked account ("Sperrkonto") at a bank showing a minimum amount according to the duration of your intended stay (withdrawal limit of 992 EUR per month). You have to open the blocked account directly with the bank</li></ul> |
| <input type="checkbox"/> School contract signed by both parties  |
| <input type="checkbox"/> Proof of previous school report and the latest school certificate   |
| <input type="checkbox"/> Legalized declaration on the transfer of personal custody for the entire duration of school attendance  |
| <input type="checkbox"/> Declaration of acceptance of the person to whom personal custody is to be transferred with a copy of the identity card or passport with residence permit  |
| <input type="checkbox"/> Proof of travel health insurance stating <ul style="list-style-type: none"><li>- name of the applicant</li><li>- coverage of at least 30.000 EUR for medical expenses and repatriation</li><li>- valid for the entire Schengen area</li><li>- valid for at least three months after the date of departure</li></ul>   |
| <input type="checkbox"/> Visa application fee<br>75 EUR, in cash in HKD; 37,50 EUR for minors.<br>The exact amount in HKD depends on the exchange rate.  |

\*Foreign certificates require legalisation, apostille or certification before they can be accepted for a visa application. Please check the website of the German mission in the respective country well in advance.